

MINUTES

UTAH UBCC EDUCATION ADVISORY COMMITTEE MEETING July 12, 2011

**Room 475 Fourth Floor – 1:00 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 1:00 p.m.

ADJOURNED: 1:21 p.m.

Bureau Manager:

Dan S. Jones

Board Secretary:

Tracy Taylor

Division Director:

Mark Steinagel (excused)

Committee Members Present:

Kathy LeMay
Rob Allen
Brad Mecham
Craig Browne
Bill Bell
Jim Thomas
Kevin Phillips
Paul James

Committee Members Absent:

Guests:

OATH OF OFFICE:

Dan S Jones administered Oath of Office to new members, Rob Allen, Kathy Lemay and Brad Mecham.

**ELECTION OF NEW
CHAIRPERSON:**

Bill Bell made a nomination to elect Paul James as Chairperson. Craig Browne seconded the motion. The motion passes unanimously. Craig Browne made a nomination to elect Bill Bell as Vice-Chair. Jim Thomas seconded the motion. The motion passed unanimously.

TOPICS FOR DISCUSSION

MINUTES:

DECISIONS AND RECOMMENDATIONS

Craig Browne made a motion to approve the minutes from the June 21, 2011 meeting. Jim Thomas seconded the motion. The

motion passed unanimously.

BUDGET REPORT FOR 2010-2011

The budget reports were presented and reviewed by the Committee. Questions were asked and answered.

**APPLICATION FOR FUNDING
GRANT REVIEW 2011-2012:**

An application was reviewed on behalf of UAPMO, for \$1,200. Paul James made a motion to approve the application. Kevin Phillips seconded the motion. The motion passed unanimously.

**FUNDING GRANT
REIMBURSEMENT FOR REVIEW**

NEXT MEETING:

The next committee meeting has been scheduled for Tuesday, August 16, 2011 at 1:00 p.m. in Room 475 (Fourth Floor) of the Heber M. Wells Building, Salt Lake City, Utah.

ADJOURN:

Adjourned at 1:21 p.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Date Approved

Paul James
Chairperson, UBCC Education Advisory Committee

Date Approved

Dan S. Jones
Bureau Manager, Division of Occupational and Professional
Licensing